

PERSON SPECIFICATION

Senior Healthcare Assistant

REQUIREMENTS	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Education and qualifications	<ul style="list-style-type: none"> An NVQ/QCF Level 2 Diploma in Clinical Healthcare Support or a commitment to undertaking and successfully completing available training and education once in post and within an agreed timeframe. Level 2 in English and Mathematics or equivalent 	<ul style="list-style-type: none"> IT skills Has undertaken some recent study including statutory and mandatory 	Application / Interview/ Assessment
Occupational experience and abilities	<ul style="list-style-type: none"> Understanding of the needs of patients in a care setting Has a sound understanding of the need for confidentiality <ul style="list-style-type: none"> Confident people skills 	<ul style="list-style-type: none"> Able to use patient administration IT systems 2 years' experience in acute or community health or care setting or transferable experience, demonstrable keenness and passion for the role 	Application / Interview/ Assessment
Personal Qualities	<ul style="list-style-type: none"> Good communication skills Kind, caring and compassionate Must be able to demonstrate a clear understanding of core trust values and be able to articulate in practice Team player with the ability to work independently when required Reliable and flexible Enthusiasm and motivation 		Application / Interview/ Assessment

Personal Qualities (cont)	<ul style="list-style-type: none"> • Committed to high personal and professional standards • Committed to a continuous cycle of personal and professional development <ul style="list-style-type: none"> • Flexible to meet the needs of the service and be able to work a variety of shifts including days and nights • 		Application / Interview/ Assessment
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